

MINUTES of the meeting of Edwardstone Parish Council at Edwardstone Parish Hall on Monday 18 July 2016 at 7.30 pm

Present: S Norman (Chair), M Childs, P Clarke, S Flack, P Baker

In attendance: A Robinson (Clerk); J Finch (SCC) and one member of the public

1. **Apologies** were received from C Britcher (approved) and B Hurren (BDC)
2. **Councillors' Declarations of Interest** – there were none.
3. **Report from SCC** - J Finch had circulated his report prior to the meeting, giving further information about the plans for Devolution.
4. **The Minutes** of the meeting of 16 May 2016 were approved and signed, proposed M Childs and seconded S Flack.
5. **Councillor vacancy** – no further applicants had come forward. The position will continue to be advertised.
6. **Highway and footpath matters**
 - 6.1. Potholes – the Clerk is to report potholes on Sherbourne Street not far from the war memorial, and at Little Waldingfield just before the junction to Lynns Hall. J Finch advised that SCC were trying to deal with potholes as planned activities and to fix holes near those reported as well.
 - 6.2. Footpath cutting issues – J Finch said that the verges should be cut by the end of this week. There is still an issue with dog fouling on footpaths and dog walkers are encouraged to pick up dog waste and put it in the bins provided. P Baker had, with the assistance of local resident Tilly Griffin, prepared a report on the state of footpaths in the village, copies of which had previously been circulated. He advised that about half the footpaths in the village are in good condition and well cut, but there are problems with the rest. It was resolved that the Clerk would send the report to Kevin Verlander, rights of way officer at SCC and ask him to liaise with P Baker re the outstanding issues. The Parish Council thanked P Baker and Tilly Griffin for their work.
 - 6.3. Installation of No Horses signs – these had been provided free of charge by SCC and P Clarke volunteered to put them up on the footpath signs on the path between Sherbourne Street and Swan Street.
7. **Reports and Questions from Councillors and Members of the Public**
 - 7.1. **Broadband** – J Finch is trying to get Grove Cottages included in the next phase. SCC is still committed to this project.
 - 7.2. **Mobile phone mast** – residents who signed the petition will have received a letter from James Cartlidge updating them. There are hopes that a mast will be provided in due course.
8. **Planning**
 - 8.1. **Planning application received** – B/16/00732, 728 and 729 – Home Farm, Temple Bar Edwardstone CO10 5PH – the Parish Council had no objections to these proposals.
9. **Financial matters**
 - 9.1. The Statement of Finances and Orders for Payment were approved as under.

Business Saver Account as at 30 June 2016	£2517.14
Business Current Account as at 30 June 2016	<u>£4749.21</u>
Total	£7266.35

Cheque no	Amount	Payee	Purpose
100784	£108	SALC	Councillor Training (Melanie Childs)
100785	£15.54	Anita Robinson	Clerk's expenses 10/5/16-11/7/16
100786	£433.39	Anita Robinson	Clerk's salary 1/4/16-30/6/16

- 9.2. The Council resolved that the Clerk could purchase Microsoft Office 2016 on an annual basis for the Parish Council laptop.
- 9.3. The Council resolved that the Clerk's salary should be increased in line with the new NJC agreed rates, backdated to 1 April 2016, in addition to the contractual annual increase already agreed.
10. **Defibrillator in the telephone kiosk update** – The Clerk reported that the defibrillator and emergency telephone are now working and registered with the emergency services. Thanks were expressed to P Clarke for all his work in painting the telephone kiosk and clearing surrounding overgrowth. The Clerk will arrange for the free community training in the use of the defibrillator, to be provided by the Community Heartbeat Trust.
11. **Chairman's and Clerk's reports and correspondence** – no issues arising. S Flack asked where the money received from the bottle bank at the White Horse goes and P Clarke confirmed that it went to the Millennium Green Trust.
12. **Future Agenda items** – footpaths, potholes.
13. **To confirm the date of the next meeting** – At present the next meeting is fixed for 19 September 2016. However, 3 of the 6 Councillors will be away on that date. It was resolved that a decision would be made in early September as to whether the meeting should be rearranged or cancelled.

There being no further business, the Chairman closed the meeting at 8.45 pm.

Chairman

Date