

EDWARDSTONE PARISH COUNCIL

MINUTES of the Annual Meeting of Edwardstone Parish Council at Edwardstone Parish Hall on Monday

16 May 2016 at 7pm.

Present: M Childs, P Clarke, S Flack, P Baker (from 7.25pm)

In attendance: A Robinson (Clerk)

1. **Election of Chairman of the Council** – M Childs took the Chair. S Norman had previously expressed her agreement to continuing as Chairman. She was proposed by Shirley Flack, seconded by Paul Clarke and elected unanimously.
2. **Election of Vice Chairman of the Council** – M Childs was proposed by S Flack and seconded by P Clarke and elected unanimously.
3. **Apologies for absence** were received from S Norman and C Britcher (holiday – approved)
4. **Councillors' Declarations of Interest** in any item on this Agenda – none
5. **Councillor vacancy** – No applications had been received since the last meeting. The vacancy will continue to be advertised.
6. **The Minutes** of the Meeting of 21 March 2016 were approved and signed.
7. **Planning Matters**
 - 7.1. Planning applications received – none..
 - 7.2. Planning decisions received – B/16/00224 1 Mill Green CO10 5PZ– erection of two-storey rear extension – approved; B/16/00301 5 The Winthrops CO10 5QG – erection of first floor extension above existing ground floor extension – approved
 - 7.3. Update on phone mast and broadband issues – none received, J Fitch to be asked to update at the APM
 - 7.4. Any other urgent Planning Matters – none.
8. **Financial Matters**
 - 8.1. The Statement of Finances & Order for Payments was approved as under and the cheques were signed:

Business Saver Account as at 31 March 2016	£2516.83
Business Current Account as at 31 March 2016	<u>£3778.99</u>
Total	<u>£6295.82</u>

Business Saver Account as at 29 April 2016	£2516.83
Business Current Account as at 29 April 2016	<u>£5244.32</u>
Total	<u>£7761.15</u>

Cheque no	Amount	Payee	Purpose
100781	£169.07	SALC	Annual subscription
100782	£23.01	Anita Robinson	Clerk's expenses 15/3/16-9/5/16
d/d	£13.36	E-on	Electricity 1/1/16-31/3/16
100783	£303.03	Zurich Municipal	Annual insurance premium

- 8.2. The end of year accounts were considered and approved.
- 8.3. The internal audit report was considered and approved.
- 8.4. The Annual Governance Statement was approved and signed.

- 8.5. The Annual Accounting Statements were approved and signed.
- 8.6. The insurance quotation was considered. The phone box has been added for public liability issues at no additional cost. The quotation was approved.
- 8.7. The Council agreed to adopt the General Power of Competence for 2016-17 as it complied with the necessary criteria.
- 8.8. The Clerk's annual contractual salary increase from SCP 17 to SCP 18 was approved.

9. Highway and Footpath Matters

- 9.1. **Footpath issues** – P Baker advised that he had checked the paths and most had been cut recently, though they might need cutting again before August. He identified three paths which had not been cut and it was resolved that he would check again later in the week and the Clerk would then liaise with S Norman. One footpath sign is down and the Clerk will report this. It was also noted that there was still an issue with dog fouling on footpaths, and walkers are encouraged to clean up after their dogs and use the dog waste bins provided. S Norman had advised that horse riders were still using the footpath across from Sherbourne Street to Swan Street near Beech House. The Clerk is to establish whether SCC would pay for notices at either end of the path and the matter will be placed on the next agenda.
 - 9.2. **Potholes** – the large pothole between Hazel Cottage and the White Horse has still not been fixed – the Clerk will chase up the repair.
10. **Chairman's and Clerk's reports and correspondence** – there were no issues arising from the correspondence. Les Clark had advised that the current tenure of the two Trustees of Edwardstone United Charities, nominated by the Edwardstone Parish Council, needs to be renewed. Both Marlene Clarke and Helen Rodger-Brown are willing to continue as Trustees. The Council was happy to renew the tenure. The Clerk thanked Paul Clarke for all his work clearing the overgrowth around the phone box, and the repairs and painting he had carried out. He hopes to complete the painting soon. The defibrillator and emergency phone are now in place but have not yet been commissioned by the Community Heartbeat Trust. Once this has been carried out a public training session will be arranged. BT will provide the electricity supply to the box free of charge for 7 years.
11. **Reports and questions from Councillors and Members of the Public** - there were none.
12. **Future Agenda items** – Defibrillator, potholes, footpaths including horse riding signs, broadband, phone mast
13. **The date of the next meeting** was confirmed as Monday 18 July 2016. There being no further business the Chairman closed the meeting at 7.40 pm.

Chairman

Date