

EDWARDSTONE PARISH COUNCIL

MINUTES of the Annual Meeting of Edwardstone Parish Council at Edwardstone Parish Hall on Monday
15 May 2017 at 7pm.

Present: M Childs, S Norman, C Britcher, P Baker

In attendance: A Robinson (Clerk)

1. **Election of Chairman of the Council** –S Norman took the Chair. C Britcher proposed M Childs as Chair, seconded by S Norman, all in agreement. M Childs was elected Chair and signed the Declaration of Acceptance of Office.
2. **Election of Vice Chairman of the Council** – M Childs took the Chair for the remainder of the meeting. P Baker was proposed by S Norman and seconded by C Britcher and elected Vice Chair, all in agreement.
3. **Apologies for absence** were received from P Clarke and S Flack (holiday – approved)
4. **Councillors' Declarations of Interest** in any item on this Agenda – none
5. **Councillor vacancy** – No applications had been received since the last meeting. The vacancy will continue to be advertised with a new notice to be inserted in the BRN.
6. **Appointment of representatives to Babergh Area Committee of SALC and Boxford Community Council** - no representatives were appointed. Councillors resolved that attendance could be on an ad hoc basis if required.
7. **The Minutes** of the Meeting of 20 March 2017 were approved and signed.
8. **Planning Matters**
 - 8.1. Planning applications received – none.
 - 8.2. Planning decisions received B/17/00519 – Priory Green Cottage CO10 5PN – erection of single storey glazed link extension - approved
9. **Financial Matters**
 - 9.1. The Statement of Finances & Order for Payments was approved as under and the cheques were signed:

Business Premium Account as at 31 March 2017	£2517.76
Business Current Account as at 30 April 2017	<u>£5828.46</u>
Total	<u>£8346.22</u>

Cheque no	Amount	Payee	Purpose
100808	£26.79	Anita Robinson	Clerk's expenses April-May 2017
100809	£174.45	SALC	Subscription 2017-18
100810	£18.00	SALC	6 months Payroll services to 31/3/17
100811	£60.00	J Rodger-Brown	Grass cutting at war memorial 2016
100812	£322.64	Zurich Municipal	Insurance premium

- 9.2. The end of year accounts were considered and approved.
- 9.3. The internal audit report was considered and approved.
- 9.4. The Annual Governance Statement (s 1 of the Annual Return) was approved and signed.

- 9.5. The Annual Accounting Statements (s 2 of the Annual Return) were approved and signed.
- 9.6. The insurance quotation was considered and approved. It was agreed that as the PC is now at the end of its long term agreement quotes would be obtained for a new agreement next year.
10. The Council resolved to adopt the General Power of Competence for 2017-18 as it complied with the necessary criteria.

11. Highway and Footpath Matters

- 11.1. **Footpath issues** – P Baker advised that the path from the top end of the field north of the church towards Tinywent is impassable again. It was resolved that the Clerk would write to the landowner and ask him to cut it. It was noted that there are horses in the field again. Last year there were problems but none have been reported so far. If required the PC will contact SCC Rights of Way. P Baker will check whether or not the stiles have been cleared of wires to allow access for dogs.
- 11.2. **Potholes** – The Clerk will check whether the large pothole at School Corner, which does have yellow markings round it, is on the current schedule for fixing. Sherbourne Street potholes have now been fixed.
12. **Chairman’s and Clerk’s reports and correspondence** – there were no issues arising from the correspondence. The Clerk asked to attend a network and training event at SALC on 13 June at a cost of £16 plus VAT and this was approved. The issue of speeding traffic was raised and this is to be added to the next agenda. The Quiet Lanes proposals are not going ahead.
13. **Future Agenda items** – Speeding traffic, footpaths.
14. **The date of the next meeting** was confirmed as Monday 17 July 2017. There being no further business the Chairman closed the meeting at 7.25 pm.

Chairman

Date