

EDWARDSTONE PARISH COUNCIL

Minutes of the Annual Meeting of Edwardstone Parish Council at Edwardstone Parish

Hall on Monday

13 May 2019 at 7.45pm.

Present: P Baker, S Norman, P Clarke, D Williams, M Gibson

In attendance: R Jones (Clerk)

1. **Election of Chairman of the Council** – In the absence of the outgoing Chairman, P Baker, as Vice-Chairman took the Chair. P Baker was proposed as Chairman by S Norman, seconded by P Clarke. P Baker accepted and signed the Acceptance of Office.
2. **Co-Option of Councillors** – S Norman proposed that D Williams be co-opted. Seconded by P Clarke. D Williams accepted the co-option.
3. **Election of Vice-Chairman** – P Baker proposed D Williams as Vice-Chairman, seconded by S Norman. D Williams accepted and signed the Acceptance of Office.
4. **Apologies for absence** – M Childs. The Chairman wished to place on record his thanks to M Childs for her work as outgoing Chairman.
5. **Councillors' Declarations of Interest in any item on this Agenda** – P Baker declared an interest in item 8.1 Quicks Barn. P Clarke declared an interest in item 8.1 Land East of Mill Green. It was agreed that both could remain in the room during these items but not take part in the discussions.
6. **Appointment of representatives** – No representatives were elected. It was agreed that the Clerk would monitor communications from Babergh Area Committee of SALC and Boxford Community Council and notify Councillors of meetings or functions as applicable. The Council would then decide if attendance was necessary.
7. The Minutes of the Meeting of 18 March 2019 were agreed.

8. Planning Matters

8.1. Planning applications received:

DC/19/0915 Quicks Barn - Conversion of agricultural building to dwelling.

Representations were made from members of the public and after discussion, the Council resolved to support this application with the proviso that BDC gives reassurances as to the proposed use of the area marked in red on the plans and to the safe disposal of what appeared to be asbestos contained in the current building. Clerk to write to BDC accordingly.

DC/19/01568 Land East of Mill Green – Erection of 1 dwelling. The Council resolved to support this application.

DC/19/01997 Mill Green House. Installation of bi-fold, tri-fold windows, 2

rooflights and internal alterations to listed building. The Council resolved to support this application.

8.2. Planning Decisions received – The Winthrops. Consent given for tree works to protected trees. Decision noted.

9. Highway and Footpath Matters

The Clerk reported that SCC had confirmed that they would still be carrying out repairs and replacement of Waymark signs but such work was afforded low priority.

Hole in Bridge previously reported had still not been repaired and the hole was getting bigger. Also still waiting for the broken stile to be replaced by a gate on the same footpath.

Councillor Baker had not yet spoken to the landowner regarding the broken tree collars in the wood on footpath 9. It was agreed that Cllr Baker would write to the landowner on behalf of the Council.

The issue of the 'Bull in Field' sign had been passed to SCC to respond directly to the correspondent. D Williams advised that he would attempt to find out the legal position regarding such signs.

Beech House – Overgrown area of land obstructing footpath. Property currently empty. Clerk to ask SCC Highways to write to persons responsible for maintaining property.

10. Chairman's and Clerk's reports and correspondence – All matters dealt with elsewhere on the agenda.

11. Financial Matters

11.1. The Statement of Finances & Order for Payments was approved as shown and the cheques were signed.

Business Savings Account as at 30 April 2019	£2,524.50
Business Current Account as at 30 April 2019	<u>£6,791.91</u>
Total	<u>£9,316.41</u>

Payments received:
Babergh District Council £2,911.50 (1st part precept)

Cheque no	Amount £	Payee	Purpose
d/d	£22.54	Eon	Electricity
1000878	£10.00	R J Jones	Clerk's Expenses Apr 19 – May 19
1000879	£62.40	Community Heartbeat Trust	Emergency Phone Rental
1000880	£222.76	Babergh DC	Dog Bin Emptying
1000881	£179.29	SALC	Membership Fee

Clerk to correspond with Community Heartbeat Trust regarding defibrillator training

for Councillors.

- 11.2. The PC approved the end of year accounts.
- 11.3. The PC approved the internal audit report prepared by R Norman, who was thanked for his assistance.
- 11.4. The Clerk explained the criteria for certifying exemption from a limited assurance review. As the PC met the criteria, the PC resolved to do so, and the certificate was signed.
- 11.5. The PC resolved to approve the Annual Governance Statement (s1 of the Annual Governance and Accountability Return) having previously reviewed internal controls and the Statement was signed.
- 11.6. The PC resolved to approve the Annual Accounting Statements (s2 of the Annual Governance and Accountability Return) and the statement was signed.
- 11.7. The Clerk advised that Zurich were no longer providing 3- or 5-year long term agreements for premiums under £500. However, the premium proposed by Zurich for 2018-19 was only £3 higher than the previous year. The PC resolved to accept the quotation (£325.96).

12. Future Agenda items

Planning Update (Quicks Barn), Defibrillator Training, Councillor vacancies.

13. Date of Next Meeting

Monday 15 July at 7.30pm.

Prior to the close of the meeting S Norman proposed M Gibson be co-opted to the Council. Seconded by Williams. M Gibson accepted the proposal and signed the Acceptance of Office.

There being no further business the Chairman closed the meeting at 8.30pm.

Chairman

Date